GOVERNMENT OF MANIPUR
PLANNING DEPARTMENT
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NOTICE
Imphal /2 July 2024

PLG1-3/5/2024-PLG-PLANNIG : The Government of Manipur invites applications **online** through https://startupmanipur.in from eligible, successful **Startups and Entrepreneurs** owning already established businesses in Manipur who wish to expand their business setup in the state by providing skill training to inmates living in relief camps for financial support under **Chief Minister's Entrepreneurship Support Scheme (CMESS)- Special Package to Successful Startups /Entrepreneurs for Employment of IDPs in Manipur.** After being trained, the firm must employ every inmate they have trained and provide them with appropriate remuneration/salary.

Guidelines for financial support under CMESS - Special Package to Successful Startups /Entrepreneurs for Employment of IDPs in Manipur is available in the website.

Eligible StartUps and Entrepreneurs will be required to submit a comprehensive project report (two hard copies) prepared as per the Annexure-II uploaded in the website to the Director, Planning Department, Government of Manipur, Babupara, near State Guest House, Imphal.

Last date for online registration is on 26/7/2024 at 9 pm.

N. Kulkarani Devi 12/7/2024
Director (Planning)

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Comprehensive project report Proposal should be submitted to Planning Department as per the Guidelines and must include the following:

1. Company Overview:

- Name of the firm/Company and business address
- Type of Company/Firm, date of Company/Firm registration
- Address and contact details (including Aadhar number) of the Founder
- Brief history and background of the company including Industry type
- Business Pan number
- Website, if any.

2. Financial Information (with Audited Balance sheets and profit and loss accounts statements):

- Annual Turnoverof sales for the past three years (2020-21, 2021-22, 2022-23) and Current annual turnover (Rs in lakh)
- Total net profit (in lakh)
- Total assets (in Lakh)
- Total debt (in lakh)

3. Capital investment :

- Capital investment from time of investments (Rs in lakh)

4. Products:

- List of products produced
- Descriptions and specifications of each product
- High-quality pictures of the products

5. Market Availability:

- Analysis of market presence within the state, outside the state, or both
- Customer base details

6. Existing staff strength and Expansion Plans:

- List of existing staff/employees with EPC/EPSIC registration Number, if registered.
- Detailed plan for business expansion in the state or outside the State
- Objectives and goals for the expansion
- Timeline and milestones for the expansion project

7. Skill Training Program:

- Description of the skill training program for inmates
- Training modules and curriculum
- Duration and schedule of the training program

8. Employment Plan:
- Plan to employ trained inmates
- Details of remuneration/salary to be provided
- Tentative salary/remuneration to be earned by the inmates after being trained
- Specific plan to integrate trained inmates into the firm as employed workers

9. Production Details:
- List of raw materials used in production
- Types and levels of labour involved at each stage of production
- Labour charge for each level

10. Budget of the project with component wise:
- Indicate Capital expenditure and working capital requirement (three months) including cost of skilling/training of IDPs to be employed.
- Projected sales and profit for the next three years.

11. E-commerce Platform Utilization:
- Indicate whether E-Commerce platformsare being utilized in the business
- If yes, specify the platforms utilized for selling the products

12. Business Account :
- Name of the Bank/branches, where the business account is operated with account number.

13. ITR
- Latest copy of the ITR.

15. Compliance and Certifications:
- Any relevant industry certifications

16. Supporting Documents:
- Photographs and brochures of the existing business setup
- Testimonials or case studies of previous training programs (if applicable)
- Any other relevant documentation that supports the application